SVFSC Board Meeting Minutes

April 11th, 2021

6:30 pm, SVFSC Board Room and Zoom Meeting

Officers: Shannon King– President, Sarah Peterson – Vice President/Secretary, Miranda - Treasurer

Board Members: Amie Benedict, Dan Beasley, Samantha Berger, Ginger Schillinger

Others: Kayla, Heather, Maegan

Absent:

Call to Order @ 1830

Secretary’s Report

Motion to accept – Sarah

2nd –Amie

Consent Agenda

Motion to accept – Amie

2nd -Sarah

Additions

1. Badges
2. Bulletin boards

Treasurer’s Report Club Account-

Motion to accept – Sarah

2nd – Amie

Old Business:

1. Introductions-New board member Sam Berger
2. Year End Celebration(s)
   * Banquet or alternative (Yes, No, Decide later)
     + 6pm Friday, April 16
     + Kent Hall
     + Jimmy Johns, concession snacks, sweet- Sarah to pick up
   * 5K on Ice
     + 8 am Advanced, 9 am SSS to Low Free Skate -we had 50 participants and it went well. Very well organized. Lots of fun with the stakers.
     + Saturday, April 17

New Business

1. Charitable Gaming Update:
   1. Quarterly Report

Charitable gaming is doing well. The gaming company is train to push to add more machines. Bar would take one more as per discussion with Amy B. As a board we decide to leave it for now with the current number of machines. Motion made to Stay at 4 machines now and reevaluate at a later time. Motion to accept by Ginger/ 2nd by Sarah

There is still 2 background checks pending for runner. Amy B to check on this tomorrow.

* 1. Auditor/Accounting Proposal-It was proposed to change from club member to a paid professional due to the amount of time it takes to ensure accurate balance. Motion to change the auditor to Jessica Rugland and she will invoice the club 250.00 per quarter. Motion to accept Mirada/ 2nd by Sarah

1. Volunteer Recognition

Volunteer need to be recognized for their hard work. Criteria would be that they need to meet the requirements, non board member, and could be a family member. We would present them with a certificate at the end of the year. More discussion on this later

1. Summer/Fall Ice- Kayla and Heather to hold discussions together and send out information as needed.
2. Board Elections-
3. Seeking three board members- Hoping someone will willingly step forward. Email to be sent out on April 15 for nominations.
4. Open nominations to the full membership (members of the same family cannot serve as board members at the same time)
5. Submit nominees and/or interest to a board member or Kayla by Tuesday, April 13th
6. Election of new board members at the General Membership on April 16th.
7. Summer Meetings
8. Days-

~~May 9 (Mother’s Day)~~

June 13 will be zoom only and officer election this is the last meeting before the new members start

~~July 11~~

Aug 8 on zoom only and will need to do contracts for coaches

Sept 12 in person at the rink

1. Time- 6:30 or earlier
2. Spring Show Follow-up What went well, what could we do better?
3. Covid- no complaints
4. Show Times

* Saturday 6:30 pm
* Sunday 12:30 pm- Had a few complaints due to time and church conflict. Looking at going to a 1300 or 1330 time

1. Tickets-Pre-selling vs Gate - Would prefer to sell at door vs pre-selling if no restrictions going forward
2. Senior Appreciation
   * + Blanket- Banquet presentation or Grad gift
     + Flowers, Pictures, Video these were given to graduate during the show
3. Coaches Recognition-Flowers and other

* Flowers and other
* Skaters present - This worked out well

1. Costumes

* Kris Karlgaard - Motion to give Kris 100.00 for her time and reimburse her for supplies of 15.00 Motion to accept Sarah -2nd Amie
* Checkout/pick-up - went well this year
* Costume return after Sunday’s Show - discussion on how you figure out what costume was worn by which skater in case of damage. Mention about putting a # on the costume and keeping track of it that way. Ginger will think of ideas also.
  + - Damage policy - Lots of discussion on the need to develop a costume policy and to set a costume budget for the future.
    - Motion to pay Ginger her professional fee of 20.00/hr x 13 hrs (260.00) + costume total (780.00)= 1040.00. Motion to accept Amie/ 2nd Sarah

1. Decorations- Would like the black curtain to come back for the north end of the ice. Lights around the ice arena looked good
2. Show pictures- keep it in the lobby. Some extra duties next year would be a parent helper for skates and to round up skaters.
3. Concessions - Pizza slices were small. More options next year. Extra pizza on Sat and ran out on Sun. Candy went well.
4. Video/Live Stream- Went well. Heather noted there was 533 views and 20 on the live stream. Heather will do the video this year.

Motion for the purchase of 1 more spotlight tabled for now. Sarah will research and bring back ideas of lights.

1. Volunteer- Parents did not know what to do. Perhaps set up items during the week if able with hockey schedule.
2. Set-up - Doors only open 45 min prior to show. The chairs for the skaters did not go well. Move back to the locker room if able. Need a light in the back corner and a heater.
3. Clean-up- Went well. Lots of help
4. Other

Additions:



Adjournment 2024

Motion by -- Sarah

2nd – Amie

**General Membership Meeting was held Friday, April 16, 2021 after the 6:30 pm banquet**

1. Coaches Items
   1. Skater Awards
   2. Show Theme 2022- Club voted for Skating Around the World
   3. Other USFSA badges will be handed out
   4. Heather announced summer ice opportunities in Fergus Falls. Watch e-mail for additional information.
2. Year in Review Summary
3. Treasury Update
4. Board Elections for New Members- New Board Members Angel Koltes, Chandra Muller, and Erica Olson were elected to serve two-year terms from 1 July 2021 to 30 June 2023. Thank you for their willingness to serve and thank you to out going bard member, past president and current interim secretary Amie Benedict.
5. Other
6. Thank you all for a great year and see you Next Year

Next meeting @ 6:30pm on 6/13/2021 in Club Room and Zoom

Future Meeting Topics:

1. Accountant
2. Harness
3. Coach Expansion (LTS Hockey, Dance, etc)
4. GoMotion
5. Fall Registration
6. Site Management
7. Board Roles
8. Volunteer Coordinator
9. Registration
10. Website/Go Motion
11. Marketing
12. Costumes
13. Other
14. Costume Plans
15. Club Communication
    1. Welcome to ……. (Advanced, Synchro, Testing, Private Lessons, Private Ice, etc) Notes/Letters and info for club only website
    2. Board Certificates to skaters before 1st test, or before all tests?
    3. Event To Do Checklists

Current Board Membership:

Shannon King - President (officer term-2020-2022 or 3, board term (Feb 2019-2023 or 4), board term ends 2023 or 4)

Sarah Peterson - Interim Vice President (officer term-January 2021-June 2021, board term (Feb 2018-2022), board term ends 2022)

Miranda Miranowski - Treasurer (officer term-2019-2021, board term (2018-2022), board term ends 2022)

Amie Benedict - Past President (board term (20??-2021), board term ends 2021)

Ginger Schillinger – board member (2018-2022, second term, board term ends 2022)

Anita Medenwaldt – board member (2019-2021, first term, eligible for second term)

Daniel Beasley – board member (2020-2022, first term, eligible for second term)

Samantha Berger – board member (2021-2023, first term, eligible for second term)

Board terms are two years

Board Members may serve two consecutive terms (unless their officer term extends past this limit). Then they must sit off the board for one year before seeking another term on the board.

Board members are eligible for an officer position after one year on the board. Officer terms are two years, followed by one year of mentoring their replacement. Then they must sit off the board for one year before seeking another term on the Board.

Gaming:

Amy Beasley - Gaming Manager

Roberta Schreiber - Gaming Auditor

Coaches:

Kayla Hammond - Operations Director and Head Coach

Heather Pietron - Learn to Skate USA Director, Leap & Compete Coordinator, and Coach

Maegan Bellmore - Learn to Skate and Private Lesson Coach