

SVFSC Board Meeting

March 8, 2020

6:30 pm

Officers: Amie – President, Jessica – Vice President/Secretary, Miranda - Treasurer

Board Members: Sarah, Ginger, Shannon, Roberta, Quinn

Others: Chris K. Maegan, Amy Beasley, Heather, Kayla

Absent: Anita

Call to Order @ 6:28pm

Secretary's Report

Motion to accept - Miranda

2<sup>nd</sup> – Quinn, all in favor, motion carried

Consent Agenda

Motion to accept - Jess

2<sup>nd</sup> – Roberta, all in favor, motion carried

Additions

1. New arena update (standing item for now)
2. Gaming update (standing item for now)
3. Volunteer credit for board meetings

Treasurer's Report – balance of \$24,257.28 – does not include check written out to Grippers for \$1288.82

Motion to accept - Quinn

2<sup>nd</sup> – Roberta, all in favor, motion carried

Old Business

1. Leap and compete was February 22 and we had 74 skaters – total profit of \$3500 + \$200 from Watertown (\$5058 but after fees was \$4800 not including shirts/trophies)
  - a. What went well – new walkie talkies, Herbalife teas, healthier options in concessions, using Zamboni door for skaters to enter ice, new mats and backdrop
  - b. Improve on for next year – music (need to upload to EntryEeze), need to change synchro time, some awards backed up due to skaters in back-to-back events, adjustment needed on volunteer times, judges compensation which Heather and Kayla will discuss
2. Fundraising
  - a. Raffle tickets turned in – 10 families remaining to turn in raffle tickets
  - b. Ticket at show to sell remainder – 10 books remaining to sell
  - c. Drawing during Sundays show – March 29<sup>th</sup>, 2020

New Business

1. Spring Show
  - a. Advertisement – Brianna has flyers made to hand out – big banner not needed but will do poster for lobby, have OSPTI and arena put on signs, post on facebook, Miranda will talk to Tara @ the Daily News for show article
  - b. Costume Progression
    - i. Budget -- \$1153 but does not include Ginger's time, thread, and fabric that is being ordered to have on hand for future shows. Jess motioned to increase budget to \$2000 with remainder going to Ginger for her time, Roberta 2<sup>nd</sup>, all in favor, motion carried.
    - ii. List of what skaters need to be emailed out
    - iii. What is left – 2 baskets of alterations still needing to be completed
  - c. Donation letters sent out to no businesses – will get out to business if we can
  - d. What is left to do:

- i. Concessions
  - 1. Show practices – Shannon will develop sign up geniuses
  - 2. At the show – hotdogs, popcorn, bars, drinks, pickles
- ii. Volunteer – signups to be emailed out
  - 1. Video – Heather’s dad
- iii. Decorations – complete set on ice on the 24<sup>th</sup>, 25<sup>th</sup>, & 26<sup>th</sup>
  - 1. Lights – 2 here, Quinn has one, Jess will check with Mike @ school to see if we can use one
- iv. Flowers
  - 1. Coaches/seniors/to sell – Sarah talked with Shanna @ Econo and will order 150 mixed roses @ \$2.50 per rose to sell @ 1/\$5 or 3/\$10.00. Will also get coaches/seniors bouquets.
- e. Seniors
  - i. Plan – blankets with logo – Jess motioned to set a budget of \$50/blanket for senior gifts, Sarah 2<sup>nd</sup>, all in favor, motion carried.
- f. Admissions
  - i. Family pass – family of 4 for \$20 with each additional of \$5 – Heather will make up
  - ii. Free ticket to supporters – Lori @ Lovin Nutrition, Miranda’s parents for trees @ Christmas show, businesses doing donations, Ginger for costumes, head coaches
- g. Fundraising
  - i. Chuck a duck @ intermission – to be held during intermission of Saturday’s show
  - ii. Tumbler – Miranda will get from Breckenridge Fire Department
- 2. Banquet – to be held April 4<sup>th</sup> at the Hughes Shelter with social starting at 5:30 pm and meal at 6:00pm
  - a. Food signup – signup genius to be emailed out
  - b. Feedback forms
  - c. Short agenda for general membership meeting – to include season review, feedback forms, board positions open
  - d. Budget for skater’s gifts – Shannon motioned to allow \$150 for gifts, Jess 2<sup>nd</sup>, all in favor, motion carried
- 3. Summer
  - a. Board meetings – April, May and August
  - b. Ice – discuss in April

Additions:

- 1. New area update (standing item for now) – meeting at 5pm on Monday, 3/9/2020 and again on 3/11/2020. Met with City of Wahpeton and did not go well since complex is not being done in Wahpeton but not totally opposed. Will find out this week legal terms on where it can be built due to taxes received from cities. CHI fundraiser still needs volunteers for Casino night for the new TRAC and will do inserts in programs at Spring Show to promote – will need to borrow black curtains and Vegas decorations – would like a gift basket and will do a \$68 voucher for fall session, t-shirt, water bottle, and cooler.
- 2. Gaming update (standing item for now)
  - a. Per Roberta Schreiber, she has reconsidered and is unable to commit the time required to be the gaming manager, yet she will commit to help the club in getting the gaming established, including finding a gaming manager & working with her over the course of the first year in gaming.
  - b. She discussed it with Steph Whaley from Head of the Red, who said she would do it, but later stated she couldn’t commit to more than she is doing with Head of the Red
  - c. A club parent, Amy Beasley, was identified as possibly having interest in the contracted position of gaming manager. Roberta had a discussion with her, of what it would likely entail & reiterate that she (Roberta) would be available for guidance.
  - d. The gaming manager proposal for Amy Beasley is as follows:

- i. The length of the initial contract would be from April 1, 2020 – June 30, 2021 (the state gaming license expiration date is June 30, so the extra 3 months is included in this first contract)
  - ii. The future contracts would be up for renewal/review annually thereafter
  - iii. Contract value of \$1,200 annually, to be paid in quarterly installments (\$300 in March, June, September & December), which aligns with when gaming reports are due to the State of ND
  - iv. Payments would be due by the last day of each month
  - v. Max volunteer credit of \$50 per session
  - vi. No fundraising requirements
- e. In addition, Amy Beasley with the assistance of Roberta Schreiber, would need to be authorized to set-up 2 new bank accounts...a gaming general account & a gaming trust account. Expenses get paid from the general account & the proceeds get moved to the trust account when reconciled. The trust account can then be used for allowable expenses (like the arena lease or costume budget)
- f. Motion by Amie, 2<sup>nd</sup> by Jess - to approve Amy Beasley as gaming manager and approval of items D through E above. All in favor, motion carried.
3. Volunteer credit for board meetings – Jess motioned for one-hour volunteer credit be given to all club members instead of just board members for board meetings attended, Shannon 2<sup>nd</sup>, all in favor, motion carried.

Adjournment @ 9:11pm

Motion - Shannon

2<sup>nd</sup> – Amie, all in favor, motion carried

Next meeting on April 5<sup>th</sup>, 2020 @ 4 pm to be held at City Brew Hall

**PRIOR TO THE 3/8/2020 MEETING MINUTES BEING TYPED & DISTRIBUTED, THE COVID-19 SITUATION ESCALATED, SO A SPECIAL BOARD MEETING WAS CALLED. THOSE MINUTES FOLLOW.**

SVFSC Special Board Meeting  
 March 12, 2020  
 7:30 pm

Officers: Amie – President, Jessica – Vice President/Secretary, Miranda - Treasurer

Board Members: Sarah, Ginger, Shannon, Roberta, Quinn, Anita

Others: Kayla

Call to Order @ 7:30pm

Special meeting held due to new developments on COVID-19 and what needs to be done with Spring Show.

Decisions made:

- Spring show to be held on March 28<sup>th</sup> and 29<sup>th</sup> and all practices to stay as is, but will follow the Governor's guidelines on if to cancel in the next couple weeks.
- If show is to be held in the fall, the club will pay the current senior's USFSA fees so they are able to skate in the show if they are able to participate.
- No refunds on spring show fees since all is complete for show.

Adjournment @ 8:11pm

SVFSC Special General Membership Meeting  
March 13, 2020  
6:00 pm

Officers: Jessica – Vice President/Secretary, Miranda - Treasurer

Board Members: Sarah, Ginger, Shannon, Roberta

Others: Kayla, Chandra M, Rachelle K, Alysha O, Stephanie K, Jeremie O, Brittany S

Special general membership meeting held due to new developments on COVID-19 and what needs to be done with Spring Show with parents' opinions included.

- Ginger motioned to postpone and evaluate for a fall show with pictures taken at that time to be held in October 2020, Roberta 2<sup>nd</sup>, all in favor, motion carried.
- The spring banquet, general membership meeting & the next board meeting will likely be impacted by further COVID-19 situation developments. Changes will be communicated via email.

Adjournment @ 6:20pm