SVFSC Board Meeting

December 11th, 2022

6:30 pm, In Person Club Room Meeting

Officers: Shannon King– President; Erica Olson– Vice President; Sarah Peterson-Secretary

Board Members: Rachelle Klein, Miranda Miranowski, Andy Schillinger, Melissa Snyder

Others: Kayla Hammond, Heather Awender, Amie Benedict

Absent: Amanda Crouse – Treasurer, Angel Koltes

Call to Order @ 6:32pm

Secretary’s Report- Virtually Approved in November

Additions

1. National Skating Month
2. Makenna – new contract
3. Multiple account notes for registration
4. Saturday group lesson

Melissa motioned to approve the agenda and Sarah seconded. Motion carried.

Treasurer’s Report: November 1, 2022 thru November 30, 2022. Miranda created document with breakdown of registration, coaches pay, etc. and will email to the board.

1. Club Account: $18,975.79

1. Trust Account: $211,609.14
2. Gaming Account: $137,996.83

Sarah motioned to approve the treasures report and Erica seconded. Motion carried.

Old Business:

1. Purchased 100 figure skate cookies from Prairie Cookie Company as thank you to skaters for World Ice Skating Day, Sunday, December 4. Gave cookies to all skaters, coaches, board members, two rink staff, and photographer. Had about ½ dozen left over. Consider registering with World Ice Skating Day next year.
2. Advanced Photos -were at 1:00 pm December 4, 2022, at City Brew Hall with Renee Clasen with 10 Little Chickens. Feedback from parents and Coach Kayla was very positive about the way the photographer worked. Looking forward to seeing the final pictures and the possibility of working with Renee in the future. Discussion held to consider booking her before this season is over for the fall of 2023.
3. In Ice Logo: Kari Kleingartner is willing to design. Discussion held to give her freedom to create design that includes wording “Southern Valley Figure Skating.” Concern was presented in regard to the boot of the figure skate missing on some backgrounds. Tentatively set the deadline as April 1.
4. Senior banners were printed by Grippers. They are ready to be hung this week.
5. Holiday Show
   1. Still looking for volunteers
   2. Parent volunteered to donate flowers for the holiday show
   3. Executive Board approved adding paper trees to boards for additional decorations.
   4. Need to advertise on Facebook.
6. Scholarships – Erica and Melissa sent draft proposal via e-mail.
   1. Discussion held. Erica and Melissa will make updates to the draft and send to the board for virtual approval.
   2. Goal is to have the applications ready for the spring session. Deadline to apply would be December 31, 2022
   3. New email account specifically for scholarships will need to be created
   4. Scholarship committee: Erica Olson, Melissa Snyder, and Rachelle Klein
7. Spring Registration-
   1. Marketing – Heather will have flyers to schools before holiday break (print or digital by school preference). Volunteer hours need to be logged by December 22. Online registration opens in GoMotion on December 26
   2. Volunteers for In Person Registration Night(s)
      * Thursday, December 29, 6-7:30pm – Melissa
      * Sunday, January 8, 4-6 pm – Erica
   3. Early Bird Registration: will have 2 drawings for skaters who register by 11:59pm on January 7, 2023. Prize includes a SVFSC backpack or punch card.
   4. Dress sale and information fair to be held January 15, 2023
8. Leap and Compete - Event announcement was submitted to Learn to Skate. They have returned it for minor updates.

New Business:

1. Leap and Compete
   1. Locker rooms – need to have controlled access; discussion held to think about ideas and present at the next meeting
   2. Number of Programs to print (made way too many last year)
   3. Practice Ice for Leap and Compete Competitors only
   4. Concessions
      * Teas – Amy will contact Lovin Nutrition; would prefer more kid teas this year vs adult
      * Other ideas: soup, bread bowls, crackers, parfaits, fruit, granola bars,
2. Holiday Ice
   1. December 27 1:30-3:30 pm, December 28 7:15-9:15pm, December 29 7-8pm, December 30 6-8am, and December 31 (?) 7:30-9:30am
   2. In addition: Wednesday December 14, 21, and 28 7:15-9:15pm
3. Senior Photo boards- Concern presented to board about making sure all seniors are recognized. Discussion held. Senior skaters actively participating in competitions and testing will have photo on boards.
4. Gaming Runners- Erica motioned to pay gaming runners $15 per hour. Melissa seconded. Motion carried. Shannon will create contracts to be in effect January 1, 2023
5. Skating Camp – Sarah presented idea to have SVFSC host a skating camp in the fall of 2023. Committee formed (Sarah, Rachelle, and Miranda) to explore options
6. Crasche helmet- Andy motioned to purchase a small, medium and large helmet for approximately $50 each for skaters to try on. Rachelle seconded. Motion carried. Shannon will order. Topic of skater safety tabled for January meeting.
7. Committees
   1. Costume: Ginger and Amanda
   2. Concession: Amie and Melissa
   3. Decorating: Shannon and Audrey
   4. Fundraising: Amanda and Jenna?
   5. Competition: Erica and Jenna?
   6. Scholarship: Erica, Rachelle, and Melissa
   7. Camp: Sarah, Rachelle, and Miranda
8. Spring Banque
   1. Shannon will contact the City of Wahpeton about renting the Community Center on a Friday or Saturday the end of April
   2. Andy motioned to increase the skater gift budget to $10 per skater. Melissa seconded. Motion carried
9. Gifts (funeral, birth, wedding, injury, etc.)- discussion held to leave at the discretion of the executive board
10. HOTR Update
    1. Elected Brett Pietron to board
    2. Discussed hiring new assistant manager and another position
    3. Next meeting is Monday, December 12
11. Additions:
    1. National Skating Month is January. $45 event kit was ordered to help promote learn to skate
    2. Congratulations to Makenna for becoming a gold medalist in dance. A new contract will need to be drafted.
    3. Multiple accounts –Statement needs to be created due to limitations on GoMotion regarding secondary information for users
    4. Saturday group lesson- discussion held to bring in guest coaches for the Saturday advanced group lessons – tabled until January

Miranda motioned to adjourn meeting and Andy seconded. Motion carried.

Meeting adjourned at 8:26pm

Next meeting @ 6:30pm on 1/8/2023 Club Room at Arena

Future Meeting Topics:

1. Board Roles/Club Committees
2. Club Communication Documents

Current Board Membership:

Shannon King - President [officer term-2020-2023, board term (Feb 2019-2024), mentor year 2023-2024]

Erica Olson–Vice President [officer term 2022-2023, eligible for re-election; board term (2021-2023), first term, eligible for second term]

Sarah Peterson- Secretary [2nd officer term 2022-2023) board term (Feb 2018-2023)]

Amanda Crouse - Treasurer [officer term 2022-2023, eligible for re-election or mentor year; board member (2022-2024, first term, eligible for second term]

Miranda Miranowski board member (2018-2023, second term, board term ends 2023, mentor year 2022-2023)

Angel Koltes– board member (2021-2023, first term, eligible for second term)

Rachelle Klein– board member (2022-2024, first term, eligible for second term)

Andy Schillinger– board member (2022-2024, first term, eligible for second term)

Melissa Snyder– board member (2022-2024, first term, eligible for second term)

Board terms are two years

Board Members may serve two consecutive terms, if re-elected (unless their officer term extends past this limit). Then they must sit off the board for one year before seeking another term on the board.

Officer terms are one year; officers may be re-elected for a second consecutive term; some terms are followed by one year of mentoring their replacement.

Gaming:

Amy Beasley - Gaming Manager

Jessica Rugland - Gaming Auditor

Coaches:

Kayla Hammond - Operations Director and Head Coach

Heather Awender - Learn to Skate USA Director, Leap & Compete Coordinator, and Coach