SVFSC Board Meeting

November 14, 2021

6:30 pm ZOOM Meeting

Officers: Shannon King- President, Miranda Miranowski – Vice President, Sam Berger – Treasurer, Sarah Peterson – Secretary

Board Members- Dan Beasley, Angel Koltes, Chandra Muller, Erica Olson, Ginger Schillinger

Others- Coach Kayla, Coach Heather, Jess, and Brittany

Call to Order @ 6:33pm

Secretary’s Report- Virtually Approved in October

Sarah motioned to approve agenda and Chandra seconded. Motion carried

Sam motioned to add Venmo and Coaches payments to agenda

Treasurer’s Report:

1. Club Account
   1. Balance as of November 14, 2021, $16,028.44.
   2. Need to updated payor/payee on 11/3/21 expense $624 from USFSC to USFSA
   3. Discussion held to have specific descriptions – majority of deposits on 11/14/21 report is from registration
   4. Need to correct title of report to treasures report
2. Trust Account- no report given since there has not been any changes since the October meeting
3. Gaming Account- Balance as of November 14, 2021, $133,467.08

Chandra motioned to approve treasures report and Dan seconded. Motion carried

Old Business:

1. Update cost to purchase spotlight (Sam Berger) – no update. Continuing to look into lease options
2. Update on Harness exploration (Kayla Hamond) – Had meeting set up but was canceled. Going to try to reschedule meeting before Thanksgiving
3. Safe Sport is now Safe Skate. We have until December 1 to complete Safe Skate Transition - Kayla will contact USFSA
4. Fall Ice Contract- We have it, signed it, and paid it. Now need to go back to Head of the Red.
5. Bulletin Boards Update-
   1. Advanced Board: Shannon and Heather are working to create a magnetic board and will arrange skaters according to highest level passed and age
   2. Club Board: Shannon presented example of board layout to include coaches, info, SVFSC.org, Did you know, Apparel, and LTS info
6. Holiday Show
   1. Programs: Jess volunteered to create and print 125 programs for volunteer credit
   2. Decorations
      * Lobby Items (gel clings and ceiling snowflakes) – Sarah organizing
      * Holiday Trees to be put on rink will be used from previous years
      * Black Paper on Boards – Shannon will talk with Mike to see if time allows for set up and tear down
   3. Advertising (face book/rink board/arena TV)
   4. Concessions – no homemade baked goods – club will sell candy bars
   5. Volunteers – Chandra will update sign up
   6. Gift for skaters after the show – discussion held to pass out cookies the last day of group lessons (December 11 for advance and December 12 for Basic skills and low free skate) – Shannon looking into purchasing options
7. Jr Coaches Contracts
   1. Previously discussed at October meeting
      * Heather and Kayla see the need for junior coaches especially on Sunday nights. Discussion held to offer $10/hour to Kelsey (who is not skating this fall) as a sub coach
      * Junior coach (Makenna) from Fargo is willing to coach Saturday mornings for 1 ½ to 2 hours and possibly help with advanced group lesson. Coach is under the age of eighteen. Discussion held to compensate her for $30 for drive time and $10/hour coaching with visa gift card.
   2. Executive Board met Sunday October 24 to discuss paying Jr. Coaches.

* Learned from club attorney, Amy Clark, we can write minor contracts
  1. Proposed new contract
* Use the same compensation form used for other coaches
* Add communication tab
* Add associate member to Makenna’s contract
* Shannon will update contracts and email to board for final vote
* Goal is to have contacts signed by next Sunday so Jr Coaches can be paid for October

1. Floating 15-minute ice blocks – Tabled until December

New Business

1. Compensation Sub-committee – Ginger, Miranda, and Shannon volunteered to further discuss topic and bring information to entire board at the January meeting
2. Parent Substitute Coaches – Discussion held on compensation as volunteer credit, payment, or parents’ choice.

Sarah motioned to pay parent substitute coaches and Jr Coaches using the existing coaches compensation forms. Ginger seconded. Motion carried

1. Table Talks– Discussion held regarding sending out weekly emails and/or creating videos verse table talks each Sunday due to lack of parent response on Sunday nights.
2. Spring Fundraiser

* Same raffle pricing option as last year
  + $5 per ticket
  + Payout: $500 (1), $300 (1), $100 (2) $50 (20)
  + Ten tickets/book
* Kayla contacting Briana about creating raffle ticket as in years past
* Shannon checking on printing option
* Amy to check on paperwork
* Pass out raffle tickets end of January and Due first weekend in March

1. Spring Registration-
   1. Online Opens – December 27
   2. In Person Registration Night – December 30 6-7:30pm and January 2 4-6pm
2. Leap and Compete
   1. Gift Idea – Heather is open to ideas: chap stick?
   2. T-shirt – working with Grippers
   3. Trophies – working with Grippers
3. Hockey Equipment during Private Ice: Discussion held regarding safety concerns of sticks on ice during private ice. Leaving at discretion of coaches.
4. HOTR Updates

* Updating locker room #1 with cubbies
* Locker room #2 will be girls only
* Removing partition wall in locker room #1 due to safety risk and replacing with curtain
* Mike approved SVFSC moving purple locker to behind skate room – will need volunteers to move lockers downstairs
* SVFSC club room door lock changed to digital keypad
* Parking lot will be getting gravel

1. Additions:
2. Venmo- Not available for non-profits
3. Electronic payment for coaches

* Bell Bank charges $15/month and $5/file (6-7 transactions) fee
* Coaches invoices due by the 14th of each month and payment due to coaches within 7 days
* Discussion held to have coach mailboxes in club room or to mail check to coaches,

Chandra motioned to adjourn meeting and Sarah seconded. Motion carried.

Meeting adjourned at 8:37pm

Next meeting @ 6:30pm on 12/12/2021 Club Room at Arena

Future Meeting Topics:

1. Harness
2. Club Communication
   1. Welcome to ……. (Advanced, Synchro, Testing, Private Lessons, Private Ice, etc.) Notes/Letters and info for club only website
   2. Board Certificates to skaters before 1st test, or before all tests?
   3. Event To Do Checklists

Current Board Membership:

Shannon King - President (officer term-2020-2023, board term (Feb 2019-2023 or 4), board term ends 2023 or 4)

Miranda Miranowski - Vice President (officer term-2021-2022, board term (2018-2022), board term ends 2022)

Sarah Peterson - Secretary (officer term- 2021-June 2021, board term (Feb 2018-2022), board term ends 2022)

Samantha Berger- Treasurer (officer term-2021-2023, board term (2021-2025 term), board term ends 2025)

Ginger Schillinger – board member (2018-2022, second term, board term ends 2022)

Daniel Beasley – board member (2020-2022, first term, eligible for second term)

Samantha Berger – board member (2021-2023, first term, eligible for second term)

Angel Koltes– board member (2021-2023, first term, eligible for second term)

Chandra Muller– board member (2021-2023, first term, eligible for second term)

Erica Olson– board member (2021-2023, first term, eligible for second term)

Board terms are two years

Board Members may serve two consecutive terms (unless their officer term extends past this limit). Then they must sit off the board for one year before seeking another term on the board.

Board members are eligible for an officer position after one year on the board. Officer terms are two years, followed by one year of mentoring their replacement. Then they must sit off the board for one year before seeking another term on the Board.

Gaming:

Amy Beasley - Gaming Manager

Jessica Rugland - Gaming Auditor

Coaches:

Kayla Hammond - Operations Director and Head Coach

Heather Awender - Learn to Skate USA Director, Leap & Compete Coordinator, and Coach

Maegan Bellmore - Learn to Skate and Private Lesson Coach