

SVFSC Board Meeting

December 7, 2025

6:30 pm

AGENDA

Attendance: Melissa Snyder-President, Wil Berger-Vice President, Brittany Myszka-Secretary/Treasurer, Erica Olson, Andy Schillinger, Jessie Schuler, Katie Rauber, Morgan Schuler

Attendance via Zoom: Shannon King, Ginger Schillinger, Amanda Crouse, Cortney Mann, Heather Awender, Alyssa Waskosky, Kayla Hammond, Bethany Rausch

Call to Order: 6:33 by Melissa

Approve Agenda- Motion made by Will to approve the agenda, 2nd by Erica. Motion passed.

1. **Secretary's Report-** Approved virtually
2. **Treasurer's Report:**
 - a. Club Account- \$32,480.99
 - b. Trust Account- \$23,002.10
 - c. Gaming Account- \$341,759.04
 - d. Money Market Savings- \$10,021.17
 - e. CD- \$155,000.00
 - f. CD-\$50,000.00

Motion made by Jessie to approve the Treasurer's Report, 2nd by Erica. Motion passed.

1. **Old Business**

- a. Spring Show Title
 - i. "Skate the Date"
 1. Submitted by Katie Rauber
 - a. 4 free show tickets
 - b. Dressing Room
 - i. Bid from Kelly Peterson
 1. Passed via email
 2. Add Ons
 - a. Bench-passed
 - b. Hooks-passed
 - c. Paint- passed
 - d. Painted top – passed
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- a. Leap and Compete-
 - i. Sanctioned and approved
 - ii. Entryeeze completed
 - iii. Registration opens January 1st
 - iv. Flyer-completed and sent out in weekly emails
 - v. Gift option added this year, purchased during registration and provided at check in, just like shirts offered.
 - b. Coaches: Coach Sara will be coaching as she is able to with pregnancy. She has found a sub for her private lesson students.
 - c. Club Apparel
 - i. Apparel store open
 1. Must order by Dec. 14th to receive in time for Christmas
 - ii. Comfy Vibes-Update

1. Does charge for time for designs.
 2. Can make our own designs and submit, no charge.
- d. Sponsorship Letter
- i. All information and updated later has been provided to Ginger
- e. User Agreements
- i. Printed for users to sign- most have signed
 - ii. Asset tags and list to be put together
- f. Holiday Expo
1. December 21st at 5:30
 2. Food/monetary donation
 - a. Advanced skaters to deliver to food pantry, organized by Rochelle.
- g. Senior Gifts
- i. Table until January. Heather, Melissa and Amanda will discuss and come back with a proposal.
- h. Dress Sale
- i. Volunteer signed up, several things sold
- i. Old spotlights:
- i. Ben will get rid of the old spotlights.
- j. Advanced Team
- i. Update requirements to be ready to be put on the new updated website.

- a. Website
- i. Committee met with Wahpeton Web to review
 1. Deadline to be up and running December 11th, will be showing before live during parent meetings
 2. Will be using Stripe for payments.
- b. World Figure Skating Day:
- i. 50\$ kits from LTS/USFSA 3 kits ordered
 - ii. Cake Pops \$3 a piece, discount for bulk. Gluten friendly options.
 - iii. January dates – 15th and the 18th will need 2 volunteers to man the table each night and 1 board member/volunteer committee member to help with set up
- c. Blankets
- i. Scheduled for January 4th at Hughes shelter
 - ii. Registration is on website-5 signed up so far
 - iii. Coaches-register to make a blanket?
 1. Can sign up if they would like to participate, contact Amanda to register if unable to on uplifter.
 - iv. Will need volunteers for this
 1. Amanda will let Erica know how many volunteers she needs once registration closes.
- d. Work Easy
- i. Skaters have been added to the system
 - ii. Amanda to manage reports and billing
 - iii. Bold print/logo on cards
 - iv. Labels for skaters/USFSA number will be user number for system
 - v. Can go quickly. Walk up, tap card, and says Checked In.
 - vi. Carabineers and plastic name badges purchased.
 - vii. Look into a box to protect the machine.

1. **New Business**

- a. Private Ice Policy
- i. Review and discussion
 1. Will review and approve via email.
 - ii. Board Approval before parent meetings
 - iii. Review policy and go over in January.

- b. Parent Meetings
 - i. December 14th & 18th
 - ii. Advanced skaters/parent meetings December 20th
 - iii. Coaches meeting virtually TBD
- c. Spring Registration and Schedule
 - i. Registration to open December 26th.
 - ii. Registration end date – Sunday, January 11th @ 5:00pm, and Thursday, January 15th @ 5:00pm.
- d. Holiday Ice – Punch passes and cash only.
 - i. Schedule will be sent out
- e. Costume Shelving proposal
 - i. Looking at Rubbermaid Deluxe Closet system. \$172 apiece. Purchase 4, with additional poles. Purchase some smaller totes. Total \$688.

Motion made by Brittany to set a budget \$900 for the purchase of 4 Rubbermaid Deluxe Closet systems with additional poles and totes, 2nd by Erica. Motion passed.

- a. Shelving for Storage Room- use old shelving from Costume room.
- b. Spring Show - Updates
 - i. First show meeting held -December meeting TBD
 - 1. Set/Decorating
 - 2. Costumes
 - 3. Directors
 - 4. President
 - 5. Volunteer-Erica couldn't attend this first meeting
 - a. Set up google space documents and went through information in there.
 - 6. Meet in December after the 15th
- c. Transition Google Workspace
 - i. Amanda and Erica: Amanda has access
 - ii. Review current email addresses
 - 1. costumes@svfsc.org
 - 2. registration@svfsc.org
 - 3. skates@svfsc.org
 - a. Emails will no longer be listed on website, instead there will be a link which will bring up a form to complete.

1. Committee Updates

- a. Lettering
 - i. Letters to respective schools
 - ii. Packets for lettering
 - iii. Melissa found out some more information. Committee will go through to see what they would like to have specifically for SVFSC.
- b. SVFSC camp
 - i. How did it go? Changes for next year
 - ii. Try to combine aspects from past two years of the camp.
 - iii. Bring back some coaches from Gold, and Roderigo.
 - iv. Coaches' clinic with visiting coaches?
 - v. Have pros and cons list for January meeting.
- c. Volunteer Committee
 - i. Report for hours December 22nd, all hours must be put in for all committees and Misc. by midnight on the 21st.
 - ii. Credits will be sent to Jay for credits to be added before Spring Registration.
 - iii. Holiday Show volunteer positions have been posted.
 - iv. Selling, organization and cleaning of costumes
 - 1. Request was sent through email, so far no one has responded
 - 2. Resend request
- d. Costumes

- i. Budget for Spring Show

Motion made by Will to budget \$150 per costume for Spring Show, 2nd by Brittany. Motion passed.

- a. Skate Library Committee
 - i. No updates
 - b. Skater Recognition
 - i. Setting up first meeting, Shannon has gotten some information from other clubs on what they do for skater recognition.
 - c. Financial Assistance
 - i. Offer for Spring Session: Continue to offer.
 - ii. Due date: January 3rd
- 1. Future meeting dates**
- a. **Changes to days and/or time?**
 - i. **December 7- change from December 14th**
 - ii. **January 11**
 - iii. **February 15**
 - iv. **March 15**
 - v. **April 12**
 - vi. **May 10 – Mother’s Day**
 - vii. **June 14th**
- 2. Closed Meeting**
- a. Recognition Awards – years of service
 - b. Private Ice Usage-review
 - c. New Board Member
 - i. Shelley Terfehr – Melissa will contact her about board seat.

Motion to add Shelly Terfehr as an interim board member made by Jessie, 2nd Erica. Motion passed.

- a. Additional tasks-Bookkeeper
 - i. Will update tasks on contract to be approved in January.
- b. Updates made to Miah’s contract based on prior board discussion and approval.

- 1. Adjourn @ 8:19 by Melissa**