

SVFSC Board Meeting
February 9th, 2023
6:30 pm, In Person Club Room/Zoom Meeting

Officers: Shannon King– President; Erica Olson– Vice President; Amanda Crouse – Treasurer, Sarah Peterson-Secretary
Board Members: Rachelle Klein, Angel Koltos, Andy Schillinger, Melissa Snyder
Others: Kayla Hammond, Heather Awender
Absent: Miranda Miranowski

Call to Order @ 6:30pm

Secretary's Report- Virtually Approved in January

Additions

1. Trophies/Medals

Andy motioned to approve agenda and Amanda seconded. Motion carried.

Treasurer's Report: January 1, 2023 thru January 31, 2023.

1. Club Account: Balance \$25,234.99. Majority of the debits were from Leap and Compete registration and sponsors.
2. Trust Account: Balance \$201,212.89. An anonymous donation was made in the fall and at years end to pay for ice fees.
3. Gaming Account: Balance \$151,418.38. Payments were for quarterly expenses.

Melissa motioned to approve treasurers report and Sarah seconded. Motion carried.

Old Business:

1. Spring Show
 - a. Lighting Options – Ginger has been in contact with Scott Albertson about lighting for the spring show. She has requested him to order a spotlight (approved at the January meeting). Scott is not available to help with lighting but might have a back-up (will need for Thursday rehearsal, Saturday, and Sunday). Amanda will try to contact Scott this week to follow up to make sure the spotlight was ordered and to clarify if a back-up is available. Shannon will contact Mike McCall regarding option to use the spotlight from the high school as a back-up. Andy will continue to research options for renting a scissor lift for the spotlight to sit on.
 - b. Show Graphics – Design created by Audrey was presented to the board.
 - Board prefers designed with heros/people on the bottom to use on fliers and social media
 - Amanda motioned to approve designed pending heroes/people can be added to the bottom. Melissa seconded. Motion carried.
 - Kayla requested banner be made with the show graphic. Checking with Jawoski and Gripper om regards to printing
 - Shannon will have fliers printed over the weekend.
 - c. Design fees Advance Groups – In January board discussed opening number wearing black pants and opening number t-shirt. Updates
 - Shirts:
 - Request was made to allow for more than one color to be used for printing on opening number shirts. This would cost more per shirt.
 - In January board approved skater pays \$10 and club covers rest

- Club pays for opening shirts for all coaches, including junior, and substitute as show coaching assignments are not finalized at time of ordering shirts
 - Sarah motioned to allow Kayla to print in multiple colors with additional cost be paid by the club. Rachelle seconded. Motion carried.
 - Shorts:
 - Ginger presented options for purchasing shorts (on top of the costume budget) for opening number skaters.
 - Sarah motioned to purchase shorts for each opening number skater with a budget up to \$30 per pair. Amanda seconded. Motion carried.
 - Costumes:
 - Due to inflation Melissa motioned to increase costume budget to \$60 per costume for the 2023 show. Angel seconded. Motion carried.
 - d. Executive Board approved leaving show times the same as last year; Saturday 6:30 pm and Sunday 1:30 pm.
2. Leap and Compete
- a. Judges Compensation approved in January as
 - \$100 all day, \$50 for half day for non-SVFSC coaches
 - \$25 for judging and \$25 for coaching for SVFSC coaches
 - There is a question about which rate to use for SVFSC coaches that are judging but are not coaching skaters in the competition, or are coaching very few events (fewer than 4 at the competition)
 - Due to some SVFSC coaches having limited number of skaters competing Melissa motioned change the pay SVFSC coaches "\$100 all day, \$50 for half-day if they have fewer than 4 skaters at the competition" Angel seconded. Motion carried.
 - b. Coaches Compensation
 - \$25 for representing club at competition
 - \$60 per diem when at competition
 - c. 30 roses are coming from Econo. Our cost is about \$1.75 per rose. Econo is selling them to us at cost. Econo needs one month notice for flower orders. Thank you will be sent to Econo. Flower will be sold at the dress table.
 - d. Greg Hollubok volunteered to paint the place boxes.
 - e. In January we approved posting awards online using QR code. Due the smaller size of the competition, the fact that every skater will place, and wifi issues we will opt out of QR codes this year.
 - f. Event number- Mike will work with us to use the score board to place the event number.
 - g. Executive Board discussed and approved the idea of moving awards to the lobby. After talking to Mike the lobby is not going to work due to size. We will need to leave awards in NW corner. Amanda will order Hot Hands Lap Warmers for on the benches and blankets.
 - h. Programs: Heather will print 75 programs. Ginger will send her logos of sponsors to be include with the program
3. Isabelle came over and was a guest coach one Saturday in January. She coached private lessons during private ice and coached advanced class. The executive board approved the guest coach contract and paying guest coaches their hourly private lesson rate. Isabelle opted to be paid once at the end of the season for any times
4. Skating Camp- Heather suggested we partner with Go for Gold Academy for a camp. She will email them for more information and cc Sarah, Miranda, and Rachelle. Shannon will check on ice availability for potential camp in April, early fall, and/or winter.
5. National Skating Month - January giveaways and dress sale went well.

6. Skate Safe- Shannon has been playing phone tag with USFSA. All coaches have certificate to prove they are compliant but the website has not been updated for Autumn, Katie, and Bethany.
7. Purchase Requests
 - Lamp purchased for press box
 - New club computer- Only students can purchase computers through NDSCS. Comparable computer available on Amazon for \$1799 plus tax . Shannon will check with Digital Guru regarding options. Prefer new computer to have Windows10 and Office365 .

New Business:

1. Summer Ice: Fergus will not have ice in April and May. Kayla will check with area rinks (Fergus, Fargo, and Moorhead) regarding rates and times
2. Spring Show
 - a. Advanced Qualifications
 - Recommendation to add advanced qualifications to the club website for reference
 - Recommendation to have skaters/parents sign digital waiver or get physical signature
 - Recommendation to bring back mandatory in-person parent/skater meetings
 - b. Suppers- will schedule as seen fit, usually \$5 per skater
 - c. Pictures
 - March 19 at 1:30 in Lobby with exception of large group on the ice (black backdrop)
 - Zahler Photography
 - Large group photo for banner
 - d. Radio advertising on KMBW
 - Last year 25 ads for \$10 since for youth event; 5 30-second ads played Monday-Friday (total \$250)
 - Last year \$40 for 5-10 minute interview (Coach Kayla and Coach Heather plus a skater from each advanced show number)
 - Miranda will contact Turner Blaufuss regarding advertising and skaters/coaches interview
 - e. Coaches Flowers
 - Currently have 5 artificial bouquets from last year that are used year to year for presentation. Typically we attached a gift card as a thank you t the
 - Last year Barb Tschakert was willing to make more for future years but due to supply issues is unable to this year.
 - Miranda will ask Barb if she is able to make more for this years show.
 - f. Flowers
 - Last year Sarah ordered 150 roses from Econo
 - Sold before the show and during intermission at the rate of 1/\$5 or 3/\$10
 - Had some left over last year
 - Amanda will contact Econo to order approximately 8 dozen
3. Leap and Compete-
 - a. Reviewed Checklist that was sent to each board member via email
 - b. Concessions
4. Compensation Committee- Shannon, Sarah, Ginger, Miranda. Ginger and Miranda are now are paid for their services. Erica will join Shannon and Sarah on the compensation committee. The goal is to approve any changes in April, send to the attorney for review in May, present to coaches in June, and have contacts signed and ready for July.
5. Thank you gifts

- a. Last year coaches were gifts \$20 chamber bucks, junior coaches/apprentice coaches \$10 chamber bucks and Mike \$50 chamber bucks
 - b. Andy motioned to increase coaches to \$30 and junior/apprentices to \$20. Amanda seconded. Motion carried. Amanda will pick up chamber bucks
 1. *Coaches (Kayla, Heather, Maegan, Kelsey, Laura, Katie, and Brianna) \$30 Chamber Bucks*
 2. *Junior coaches/Apprentices \$20 Chamber Bucks*
 3. *Mike \$50 Chamber Bucks*
6. Advanced Pictures-Board approved Fall 2022- Any skater who competed in an advanced competition (St. Cloud, Duluth, East Grand Forks, or Moorhead) in the past season or has tested at an USFSA Test Session by the date of the fall advanced photo session may participate in the fall advanced photo session. Confusion may arise from some skaters that are considered advanced for the spring show but not for fall photos. Melissa motioned to create an “Advanced Competition Team.” Andy seconded. Motion carried.
7. Upcoming To Dos-
- a. Club Succession
 - New board members- at least three
 - Officers – President, Vice President, Secretary
 - b. Bylaws
 - c. Volunteer Requirement Review/Proposal
 - d. Financial Assistance Options – Brainstorming/Survey
6. Storage Requests
- a. Shelf above white shelving unit – Melissa motioned to get a bid to put a shelf in the club room. Angel seconded. Motion carried.
 - b. Another set of both size storage boxes – Amanda motioned to purchase storage boxes. Sarah seconded. Motion carried.
7. HOTR Update-any concerns for HOTR need to be brought forward to HOTR by the User Group Representative, which is Kayla. Next meeting is Monday, February 13.
8. Additions: Medal and Trophies: Heather will order for Leap and Compete

Andy motioned to adjourn. Sarah seconded. Motion carried.

Meeting adjourned at 8:18pm.

Next meeting @ 6:30pm on **Sunday, March 12, 2023** Club Room at Arena/Zoom

Future Meeting Topics:

1. Bylaws Review
2. Compensation Review
3. Volunteer Requirements
4. Club Communication Documents

Current Board Membership:

Shannon King - President [officer term-2020-2023, board term (Feb 2019-2024), mentor year 2023-2024]

Erica Olson–Vice President [officer term 2022-2023, eligible for re-election; board term (2021-2023), first term, eligible for second term]

Sarah Peterson- Secretary [2nd officer term 2022-2023) board term (Feb 2018-2023)]

Amanda Crouse - Treasurer [officer term 2022-2023, eligible for re-election or mentor year; board member (2022-2024, first term, eligible for second term)]

Miranda Miranowski board member (2018-2023, second term, board term ends 2023, mentor year 2022-2023)
Angel Koltes- board member (2021-2023, first term, eligible for second term)
Rachelle Klein- board member (2022-2024, first term, eligible for second term)
Andy Schillinger- board member (2022-2024, first term, eligible for second term)
Melissa Snyder- board member (2022-2024, first term, eligible for second term)

Board terms are two years

Board Members may serve two consecutive terms, if re-elected (unless their officer term extends past this limit).
Then they must sit off the board for one year before seeking another term on the board.

Officer terms are one year; officers may be re-elected for a second consecutive term; some terms are followed by one year of mentoring their replacement.

Gaming:

Amy Beasley - Gaming Manager

Jessica Rugland - Gaming Auditor

Coaches:

Kayla Hammond - Operations Director and Head Coach

Heather Awender - Learn to Skate USA Director, Leap & Compete Coordinator, and Coach