

SVFSC Board Meeting
January 8th, 2023
6:30 pm, In Person Club Room Meeting

Officers: Shannon King– President; Amanda Crouse – Treasurer, Sarah Peterson-Secretary
Board Members: Rachelle Klein, Miranda Miranowski, Andy Schillinger
Others: Kayla Hammond, Heather Awender, Katie Rauber, Brittany Myszka
Absent: Erica Olson – Vice President, Angel Koltres, Melissa Snyder

Call to Order @ 6:32pm

Secretary's Report- Virtually Approved in December

Additions

1. Ice monitor- paper book
2. Skate safe
3. Leotards

Amanda motioned to approve agenda and Andy seconded. Motion carried

Treasurer's Report: December 1, 2022, thru December 31, 2022.

1. Club Account: \$19,815.34. Income includes admissions from the Holiday Show, concessions from the Holiday show, donations, and registration. Expenses include apparel, concessions, leap and compete, decorations, operations, coaching, show, and miscellaneous items
2. Trust Account: \$206,879.24 Ice fees for November and December have not been paid. Amanda is waiting on for bill from Head of the Red. Expenses from the account include coaching, marketing/communications, and Advanced Hotel Reimbursement. Check numbers 9999 were due to waiting for check blanks.
3. Gaming Account: \$ 151,203.40 Expenses include gaming payment to FPN and the annual license renewal

Sarah motioned to approve the treasures report and Miranda seconded. Motion carried.

Gaming Report: Amy reported Brian from FPN is pushing for more machines, but Driftwood is comfortable with the current number of machines. There have not been any more incidents with deposits off. Driftwood is happy with the current monetary amount on hand. Amy is looking into a ticket in and ticket out options that would require an additional hour of training but would consist of less running. Thirty-four hours were worked last quarter between Wendy and Amy (18 hours for Wendy and 16 hours for Amy). Wendy is willing to accept the paid runner position. Shannon is drafting a contract for Wendy.

Old Business:

1. Advanced Photos were mailed by the photographer
2. Holiday Show
 - a. Happy Holidays written with white marker on the black paper on the boards was nice addition to back drop.
 - b. Thank you to Econo for donating roses used as part of the decorations and then given to the skaters and coaches.
 - c. Ginger sent a Thank You post card with a photo of the coaches/skaters and signatures to donors.
 - d. Things to remember for next year:
 - Put down rubber matting leading to north zam doors
 - Charge radios and tablets

- Put SVFSC photo backdrop up in front of the vending machines or cover vending machines with black sheets.
 - Let clean-up crew know to leave ceiling hooks up in the lobby. They should only take down decorations
 - Purchase fresh coffee and creamer
 - Charge iPad while streaming
 - Move benches out of the way in the lobby
- e. Attendance was about 258.
- f. Programs-
- Proofread for correct skater names
 - Include USFSA Sanction verbiage in program
 - 250 programs were too many – consider 200 programs next year.
- g. Propose future holiday performance as an exhibition rather than a show with admission being a free will offering towards financial assistance program.
- h. Internet – Shannon will talk to Mike about possibly adding a hard connection box
- i. Concessions were not profitable. Next year have donations due earlier, especially due to inclement weather.
3. Scholarships/Financial Assistance – Erica and Melissa sent updated proposal via e-mail. There were some approvals of the proposal, but not enough for it to pass. Additionally, the board was reminded that last year we discussed the idea of a discount structure for purchasing multiple blocks of ice. That discussion was not concluded. There were concerns presented about the best way to award the assistance in GoMotion. Finally, some proposed that the committee include the multi block discount as part of their discussion and work with Ginger on the best option for awarding assistance in GoMotion. Then bring proposal back to the board with goal of having in place fall 2023.
4. Spring Registration-
- a. Heather sent digital or paper fliers (school's preference) before the holiday break to any schools that replied they wanted them. Not all schools gave fliers to students. It was suggested that in the future fliers be e-mailed to all schools with a note that if they would prefer printed fliers, they should reply to the e-mail with the quantity of printed flyers being requested.
- b. Registration should not open on December 26 – Ginger spent time on the holidays working to update volunteer credits.
- c. In Person Registration Nights
- Thursday, December 29, 6-7:30pm – Poorly attended. In the future, consider having this the Thursday before lessons start
 - Sunday, January 8, 4-6 pm – Low in person registration possibly due to the NDSU and Vikings game. Spring session is down approximately 20 skaters as of tonight – Ginger will send email to skaters from last session that have not registered to see if they will be returning.
- d. Early Bird Registration drawing will be held on the morning of Saturday, December 14 for SVFSC backpack and a \$45 punch card. Ginger will make a random number generator for skaters that have registered for the spring session by midnight on January 7.
- e. Dress sale will be held January 15, 2023, 4-6:30pm upstairs by the concession area. Miranda will advertise on Facebook.
- f. Spring Show Registration-
- Deadline January 26
 - No late registrations and no late fees this year
5. Leap and Compete
- a. Registration opened on Friday, January 6 and will close Sunday, January 28. In the future propose opening it on a day that is not a competition/testing day.
- b. Ginger is looking into options for a tent for skaters to wait in to keep warm during awards.
6. Holiday Ice- was well attended. Many skaters used holiday ice to make up ice time from storm days.

7. Skating Camp – Sarah, Miranda, and Rachele presented positive feedback after meeting with Amy from Road to Gold. Heather, Kayla and Shannon expressed concerns regarding the Road to Gold Camp held at other clubs in which they have heard the older skaters did not have positive experiences. Coaches would prefer a camp that utilizes local coaches. Heather suggested looking in the icoachskating website for more information. Heather will contact a few coaches she knows and will get back to the committee by the February board meeting.
8. National Skating Month is January. The box of supplies arrived from USFSA. Propose using items:
 - a. Coaches incorporate into LTS teaching materials
 - b. Coaches give away at group lessons
 - c. Station giveaways at Information Fair and/or gift bag for skaters at Information Fair
 - d. Information Fair Prize Drawing
9. New Contracts will need to be made for Makenna, Paige, & Jaidyn due to advancing to the next test level.

New Business:

1. Spring Show
 - a. Lighting Options – Ginger has been in contact with Scott Albertson regarding lighting, specifically for the spring show. She will check to see if is able to assist in the spring show. Sarah motioned to approve the purchase of a spotlight (approximately \$830) and Miranda seconded. Motion carried. Andy will research option for renting a scissor lift for the spotlight to sit on.
 - b. Set Concept and Budget: Audrey proposed a set design idea. Shannon will contact Mike to see if the set will interfere with zammung. Coaches request the curtain to be set up on the north end of the arena as in years past. Budget approved for \$500 (same as 2022 show).
 - c. Advance Groups
 - a. Advance group requirements were posted at the beginning of the season, however due to the theme and the difficulty of the number of song choices a few changes were made. The high school group requirement was lowered to passing preliminary moves in field (previously pre-juv moves in field).
 - b. Soloists include skaters who currently qualified for group A or B, and high school senior(s). They are given the option to choose their own song.
 - c. Features/spotlights will include all other current advanced team skaters. Coaches will choose songs and group accordingly with basic skills group. The length of the feature will depend on the level of the skater.
 - d. Opening number and closing number will include all advanced skaters. Opening number skaters will wear black pants and opening number t-shirt. Closing number skaters will dress as something they want to be someday.
 - d. Show Title
 - Request for title was put on Facebook. Several ideas presented. Hero's Among Us, suggested by Elly Davis, had the most votes. The show title this year will be SVFSC honors Heroes Among Us
 - Suggestion made to offer prize a prize next year such as show tickets, concession voucher, or reserved seating for the person whose title is chosen.
 - Amanda motioned to award 2 show tickets this year to Elly Davis and Miranda seconded. Motion carried.
 - e. Show Shirts
 - Sizes will need to be sent to Kayla by end of January
 - Cost will be \$10 per skater and the club will cover the difference.
 - GoMotion has the option to put skater sizes and pictures of the costume in the skater's account.
 - f. Show Logo – Shannon will discuss with Audrey options to contract designing the show logo.
2. New Coach- Bethany Rausch will be joining the club starting this spring to help with basic skills and the spring show.
3. Leap and Compete
 - a. Purchasing skinny lanyards for name tags

- b. Concession Vouchers
 - Amanda motioned to approve gifting 1 food voucher (1 hot item and 1 drink – not valid for tea) for skater volunteers, coaches, judges, and rink staff. Andy seconded. Motion carried.
 - c. Judges Compensation
 - \$100 all day, \$50 for half day for non-SVFSC coaches
 - \$25 for judging and \$25 for coaching for SVFSC coaches,
 - Plate of cookies and cooler of ice water in judge's room.
 - d. Flowers and Dress Sale will be held upstairs in the concession seating area. The number of flowers will be based on the number of skaters registered for Leap and Compete. Amanda will contact Econo regarding purchasing options.
 - e. Locker rooms need to have controlled access. Shannon is contacting USFSA to double check compliancy requirements.
 - f. Notes from last year: print smaller programs with fewer pages, print in black and white, print fewer than last year
 - g. Post volunteer opportunity to paint place boxes.
 - h. Awards will be posted online using QR code.
 - i. Event number will be posted on score board to follow along with program.
2. Volunteer Obligation: Shannon presented parent request to have volunteer payment requirement waived for the fall session. Waive declined.
 3. Spring Raffle Fundraiser suspended this session.
 4. Saturday group lesson- Heather is reaching out to area coaches (Isabelle and Laura) to join our club as guest coaches for advance group lessons.
 5. Purchase Requests
 - a. Lamp for press box for spring show approved.
 - b. New club computer – Shannon will look into options and email board for approval.
 6. HOTR Update-Next meeting is Monday, January 9.
 7. Additions:
 - a. Ice monitor: This volunteer opportunity has not been as successful since moving to documenting on the tablet. Club will resort to previous years and have Ginger make paper copies and place in a binder in the lobby.
 - b. Skate Safe: Miranda expires 2/3/23, Erica expires 2/7/23, Angel expires 2/13/23 and Rachelle needs USFSA#
 - c. Leotards: Shannon is checking with USFSA to clarify if all skaters wore nude leotard under there costumes if this would suffice being compliant with skatesafe

Sarah motioned to adjourn, and Andy seconded. Motion carried.

Meeting adjourned at 8:57pm

Next meeting @ 6:30pm on **Thursday, February 9, 2023**, Club Room at Arena/Zoom

Future Meeting Topics:

1. Bylaws Review
2. Compensation Review
3. Board Roles/Club Committees
4. Club Communication Documents

Current Board Membership:

Shannon King - President [officer term-2020-2023, board term (Feb 2019-2024), mentor year 2023-2024]

Erica Olson–Vice President [officer term 2022-2023, eligible for re-election; board term (2021-2023), first term, eligible for second term]

Sarah Peterson- Secretary [2nd officer term 2022-2023] board term (Feb 2018-2023)]

Amanda Crouse - Treasurer [officer term 2022-2023, eligible for re-election or mentor year; board member (2022-2024, first term, eligible for second term)]

Miranda Miranowski board member (2018-2023, second term, board term ends 2023, mentor year 2022-2023)

Angel Koltes– board member (2021-2023, first term, eligible for second term)

Rachelle Klein– board member (2022-2024, first term, eligible for second term)

Andy Schillinger– board member (2022-2024, first term, eligible for second term)

Melissa Snyder– board member (2022-2024, first term, eligible for second term)

Board terms are two years

Board Members may serve two consecutive terms, if re-elected (unless their officer term extends past this limit). Then they must sit off the board for one year before seeking another term on the board.

Officer terms are one year; officers may be re-elected for a second consecutive term; some terms are followed by one year of mentoring their replacement.

Gaming:

Amy Beasley - Gaming Manager

Jessica Rugland - Gaming Auditor

Coaches:

Kayla Hammond - Operations Director and Head Coach

Heather Awender - Learn to Skate USA Director, Leap & Compete Coordinator, and Coach