

SVFSC Board Meeting

October 13, 2024

6:30

Minutes

Officers Present: Erica Olson-President, Melissa Snyder-Vice President, Brittany Myszka-Treasurer, Paula Betz-Secretary

Board Members Present: Andy Schillinger, Amanda Crouse, TJ Mobraten (zoom), Will Berger

Others Present: Katie Rauber, Heather Awender, Bethany Rausch, Kayla Hammond, Amy Beasley, and Ginger Schillinger

Call to Order 6:30 p.m. by Erica Olson-President

Approve Agenda: Motion to approve aa as presented by Melissa, 2nd by Will. Motion passed.

Gaming Report : Amy Beasley

Total hours worked last month was 35 hours -17 hours Amy, 18 hours Wendy

- Amy needs to update her background check.
- We need a non-board member for a backup person as a runner. The person has to pass a background check, Amy would take care of the training This can put out to club members as an opportunity.
 - Action item – who is going to submit as a volunteer opportunity??
- Amy recently submitted the Internal Control Manual to the State, no response as of yet.
- Request for 2in paperclips – Amanda will order
- As a reminder, no board members or gaming personal are allowed to ‘play’ the machines, all currently located in the Driftwood Lounge

Treasurer’s Report: Brittany

- Club Account- \$43,393.84

- Trust Account- \$20,994.14
- Gaming Account- \$252,917.23
- Money Market Trust- \$145,516.87
- CD- \$103,184.39-
-will discuss what to do with the CD for the renewal at November Board Meeting. Action Item – Amanda to look up what can be done with the interest we are earning.
- Current Registration Income- \$9,217

Motion to approve treasurers report by Melissa 2nd by Will. Motion passes

Old Business

1. Early Fall Ice-used by 41 skaters
2. 2024 Fall Ice-85 registered skaters so far. Registration closes this week so we will likely have a few more skaters, private ice stays open the whole term. So far Uplifer software seems to be working fine.
3. NDSCS Parade – Brittany & TJ for coordinating. Online waiver process went well, only a couple had to sign day of.

New Business

1. Choosing and changing coach procedure has been posted on the website. Parents and coaches will be notified of the protocol.
2. Club Skates – Amanda and Ginger have been looking into options and Jackson seems to provide the best value and options. The club now has a dealer account with Jackson. Attached is the Proposal with info from Ginger & Amanda
 - a. **Motion** by Andy, 2nd by Melissa to budget \$2,000 total for club owned skaters. Motion passed. \$1,200 of this will come from the sponsorship money the club took in last year. Amanda will look into whether or not trust funds can be used for this purchase. The budget may be adjusted if that is the case.
 - b. It was suggested the club take pictures of kids with skates to give to sponsors.
 - c. Ginger will come up with a way to manage skate check out.
 - d. Discussed purchase of a skate rack. Amanda is waiting on quotes.

- e. **Motion by** Melissa, 2nd by Brittany for the club to hire Andy to do the first sharpening of the skates purchased for the club. Motion passes.
 - f. **Motion by** Will, 2nd by Amanda to allow club members to order personal skates through the SVFSC Jackson account. Motion passes.
 - g. Amanda and Ginger will work with Kayla and Heather on best size options to order.
- 3. Skate Sharpening. While the club has provided skate sharpening options directly to skaters, there are now more options and we don't have anyone traveling to Fergus Falls regularly. It is up to parents/skaters to get their skates sharpened. Parents will be given options for skate sharpening in the area and be responsible for transporting their skater's skates to and from getting sharpened. Kayla will send info out in weekly email.
- 4. Suggested club purchases
 - a. **Motion by** Melissa, 2nd Brittany to approve a budget of \$500 for a Snowplow Sam costume to be used for Kickoff Party, Parade, etc.. to promote SVFSC. Motion passes. Brittany will send some options to the board and visit with Ginger about sewing a vest.
 - b. **Motion by** Brittany and 2nd by Melissa to approve a maximum budget of \$3000 to purchase 2 club owned computers for coaches. **Tabled until more research is done and we have a better handle on potential cost. Ginger to do follow up with Coaches and Erica will email board when a better price estimate is determined.**
- 5. Facebook Options. There was discussion as to who should have access to manage the club Facebook account. It was noted whoever has access needs to remember any posts can be seen publicly. Kayla, Heather, and the club Marketing and Communications contractor (Ginger) will have access to Facebook account. Kayla and Heather will handle the messages on messenger.
- 6. Holiday Expo- The board discussed potentially having a free will donation again at the Holiday Exhibition, rather than charging a flat rate per person. Last year the money was donated to the Richland-Wilkin Food Bank. The club discussed doing free will again, but will discuss further at the November meeting where the funds should go – donate or to club general account.
- 7. Committee Updates

- a. Kick-off committee-Kick-off event went well. Committee will provide a full report at Nov. meeting. It was decided that the coaches clinic will be done at a separate time from the kick-off, likely earlier in the season.
- b. Camp-35 are registered. Katie is asking David about using the high school gym for some activities. Dates are November 16-17.
- c. Apparel-Melissa, Rachelle, Heather
 1. Apparel committee will handle all requests related to apparel and will address the following
 - a. Adding another vendor option and board/committee sweatshirts
 - b. Board / Committee Sweatshirts – please discuss options
 - d. Financial Assistance was given to one skater at a level of \$50.
8. Fall Dress Sale will be held:
 - a. Oct. 24 6:30-8:00, Oct. 25 4:00-5:30, Oct. 26 8:00 a.m.-10:00 a.m. Oct. 27 4:00-6:00. Need volunteers for these times and board member help with setting up
9. SVFSC sponsorship letter-Erica needs to update for Ginger to send out.

Future Meetings

November 14 at 6:45

December 8, 2024

January 12,2025

February 9,2025

March 9, 2025

April 13, 2024

April 27, 2025-General Membership Meeting and Banquet

Club Skates

We have made a dealer account with Jackson.

- Jackson has a nice size chart and we can get a foot measurement fitting tool through them.

*I also emailed Edea but haven't heard back yet

Skates we are looking at:

- SoftSkate - in smaller sizes
 - \$72.75 - \$80 each
 - Beginner skate with good support
 - combines the luxury and warmth of traditional white figure skate with Superior comfort from first try-on! Medium recreational support for beginners and those commencing lessons.
- Mystique - in a range of sizes
 - \$100 - \$107
 - Learn to skate levels -
 - Covers the most learn to skate levels and can be used by a skater more than 80 lbs to basic 4-6. And a skater under 80 lbs through Aspire 1-2

How do we manage the skates for use by SVFSC Members:

- 1st come 1st serve basis
- Order water/weather proof stickers to put on the bottom of each skate.
 - Has property of SVFSC and each pair of skates are numbered
 - Skates are checked out for the session
 - We make a policy like the costumes, if there is damage or loss other than normal wear and tear
 - Skater is responsible to have skates sharpened while they are using them
 - Through the website we can add a 'Product' of Borrowed Skates, in there the number can be tracked and it be required that the additional waiver be signed.
 - Place a QR code on the skate rack to track skates borrowed
 - Need a skate rack

Now we have a Jackson dealer account, What do we allow?

- We can allow SVFSC members to purchase skates through the club to save them money
 - Keeps skaters in better quality skates
 - Parents save money on skates and may purchase more ice time
- Skates can be billed through Uplifter in our products section. Will require payment from skater before order is placed. Volunteer credit / gift cert will not apply to skate purchases.
 - All sales final
- We will need to appoint a Skate Coordinator?