

SVFSC Board Meeting
November 9th, 2025
6:30 pm

AGENDA

Attendance: Melissa Snyder-President, Brittany Myszka-Treasurer/Secretary, Erica Olson, Jessie Schuler, Andy Schillinger, Alyssa Waskowsky

Attendance via Zoom: Wil Berger – Vice President, Bethany Rausch, Courtney Mann, Amanda Crouse, Heather Awender, Kayla Hammond, Liz Romaine

Call to Order: @ 6:36 by Melissa Snyder

1. **Approve Agenda- Motion made to approve the agenda made by Andy, 2nd by Alyssa. Motion passed.**
2. **Secretary's Report-** Approved virtually
3. **Treasurer's Report:**
 - a. Club Account- \$82,015.66
 - b. Trust Account- \$44,683.08
 - c. Gaming Account - \$321,090.64
 - d. Money Market Savings- \$26,188.49
 - e. CD- \$155,000.00

Motion made to approve Treasurer's Report made by Andy, 2nd by Alyssa. Motion passed.

- f. Additional Trust Card for Katie Rauber

Motion made to get a Trust Card for Katie Rauber made by Andy, 2nd by Erica. Motion passed.

4. Committee Updates

- a. SVFSC camp
 - i. Updates
 - ii. Set up is set for Friday night
 - iii. Volunteers are ready to go for Saturday morning.
 - iv. Katie would like to use tables in the club room for off ice activities for younger skaters.

- b. Volunteer Committee
 - i. Camp is filled for volunteers aside from a few clean up spots.
 - ii. Email will be sent out to any families at risk of not completing their required hours
 - iii. Donated items for volunteer credit
 - 1. Items would need prior approval before credit is offered
 - a. Skates
 - b. Dresses
 - c. Other equipment
- c. Skate Library Committee
 - i. Amanda made a spreadsheet with all the inventory, will be updated as things come in and out.
 - ii. A pair of skates were ordered for a family following a verbal discussion, parents changed their mind after the skater tried a pair of the same skates from the skate library and reported that the skates hurt their feet. Since the skates have already been ordered we are unable to return them. Policy states skates will be ordered after parent has paid, policy will be followed in the future to ensure skates are not ordered before payment has been made.

Motion made to approve adding additional skates to the Skate Library made by Alyssa, 2nd by Andy. Motion passed.

- d. Skater Recognition
 - i. Update-will discuss at December meeting, committee still needs to meet.
- e. Lettering
 - i. Update- Received documents. Will have committee meeting to discuss.

5. Old Business

- a. Spring Show Title
 - i. Vote for Title for 2026 Spring Show
 - 1. SVFSC Marks the Calendar
 - 2. Skate the Date – winner 6 votes.
 - a. Winner will be notified
 - 3. Mark the Date Lets Skate

- b. Dressing Room
 - i. Bid was reviewed-\$12000
 - 1. Pop Up Dressing Room
 - 2. Additional Bids?
 - ii. Kelly will come in to take measurements next week.
 - iii. Another option would be a pop-up dressing room at a lower cost.
- c. Leap and Compete-
 - i. Updates
- d. Coaches
 - i. Updates
- e. Club Apparel for Fall Session
 - i. Store Closed November 9th, option to reopen later in the season.
 - 1. Could open again after Christmas.
 - ii. Comfy Vibes
 - 1. Request from Amanda to provide club logo as another option for apparel.
 - 2. Apparel requests to be run through the apparel committee for board proposal

Motion made to give Comfy Vibes access to our logo made by Andy, 2nd by Jessie. Motion passed. The apparel committee will reach out to Comfy Vibes to coordinate.

- f. Sponsorship Letter
 - i. Review spreadsheet of business
 - 1. Follow up through email
 - ii. Review Letter
 - 1. Follow up through email
- g. Computer Purchase – Original Budget \$5500
 - i. 5 computers, Office 365, Web Root, Geek Squad Protection
 - 1. \$4442.98
 - ii. Protective Cases
 - a. \$246.25
- h. Holiday Expo
 - i. August Board Meeting: decisions made
 - 1. Advanced skaters to deliver items to food pantry.
 - 2. Admission food pantry donations
 - 3. Melissa will reach out to Rachelle about facilitating the transport of food to the food pantry with advanced skaters.

- i. Collegiate Membership
 - i. Senior Gifts- Table until December meeting.
 - ii. Graduating Senior Awards – USFSA – Table until December meeting.

6. New Business

- a. Dress Sale
 - i. Dress sale for November 23rd 4:00-6:30, need volunteers starting at 3:30 to set up.
 - ii. Volunteer information will be sent out and added. Need to have volunteers sign up for this, otherwise we may not be able to have a dress sale.
- b. Old Spotlights
 - i. Advertise for free. Reach out to high school theatre club to see if in need of lights.
- c. Billing Virtual Test Sessions
 - i. Coaches representing skaters – Per Diem
 - ii. Coaches working during virtual testing – Hourly pay
 - iii. Coaches working/partnering/representing skaters - Further discussion needed
 - iv. Moved to closed session.
- d. LTS and USFSA Memberships
 - i. With Aspire levels, it is possible that a skater would be a member of both in the same year
 - ii. Learn to skate is different from USFSA up to FreeSkate 2 is considered LTS. New competition stops at Basic 6 and goes to Aspire. Need USFSA membership to compete in Moorhead.
 - 1. Requests will be considered on a case-by-case basis.
- e. Inventory
 - i. Asset tags
 - 1. User Agreement for Board Member and Contractors who are assigned a computer
 - a. Asset tags purchased for computers
 - b. Can also be used for keeping inventory and tracking bigger purchase items such as spotlights.
- f. Computer User Agreement
 - i. Approval will be sent out through email for vote

g. Advanced Team Updates

- i. With Aspire skaters could potentially be considered advanced while competing at the Aspire level with our current team guidelines.
- ii. Request to update the advanced requirement to be on the advanced to have passed a USFSA test to be on the advanced team.
- iii. Possible forming of a pre-advanced team for those skaters who have not yet tested.

Motion made to require skaters to pass the Pre-preliminary USFSA skating skills test in order to become a part of the Advanced team and receive an Advanced jacket by Brittany, 2nd by Alyssa. Motion passed.

Amendment that any skater already a part of the Advanced team will be grandfathered in made by Brittany, 2nd by Alyssa. Motion passed.

h. Junior Coaches – Private Lesson Requirements

- i. Clubs can allow Jr. Coaches to coach USFSA levels during club events. Coaches are compliant to coach LTS level skaters. Junior coaches cannot have a background check done until they are the age of 18. Junior coaches are not compliant to represent a skater at a USFSA event.

Motion made to allow Jr. Coaches to coach skaters as a secondary coach during private ice times and during club events made by Brittany, 2nd by Jessie. Motion passed.

i. New Website for Spring Session

- i. Wahpeton Web-Jay Dickey
 1. Contract has been signed.
 2. Progress has already been made in getting the website set up
 3. Committee will meet with Jay again within the next week or two.

j. World Figure Skating Day: December 15th

- i. Jan-Feb
- ii. 50\$ kit to promote from USFSA, may need to purchase multiple kits.
- iii. Cake Pops \$3 a piece, discount for bulk. Gluten friendly options.
- iv. Have in January at beginning of the new session.

Motion made to purchase cake pops for the number of registered skaters we have for World Figure Skating Day celebration in January made by Erica, 2nd by Andy. Motion passed.

- k. Blankets
 - i. Team Building Activity: Tie blanket.
 - 1. 45\$/ club pay and skater pay
 - 2. \$25/skater
 - 3. 10 and under need parent present
 - 4. Get proposal together for December board meeting with date and location. Heather will reach out to coaches to see if any are interested in helping to facilitate this activity.
- l. Work Easy-Ice Monitoring System
 - i. First Meeting
 - 1. All skaters have been added to the system, USFSA Number will be their ID for system
 - 2. Cards will be assigned and labeled with skater's name
 - 3. Charge \$2 for missing or lost cards
- m. Private Ice packages
 - i. 1 hour is \$10.
 - ii. 5 hours for \$50
 - iii. 10 for \$100 with 2 free hours
 - iv. 20 hours for \$200 with 5 free hours
 - v. Unlimited for \$300 per session
 - 1. Unlimited cost may be adjusted based on amount of ice per session
 - 2. May offer an unlimited option for a whole season in the future
 - 3. April Ice, Early Fall Ice, and Holiday are not included in the unlimited package

Motion made for the Spring 2026 session using the new software that we charge the amounts listed above for Private ice packages by Erica, 2nd by Alyssa. Motion passed.

7. Future meeting dates

- a. **Changes to days and/or time?**
 - i. **November 9 – St Cloud**
 - ii. **December 14**
 - iii. **January 11**
 - iv. **February 15**
 - v. **March 15**
 - vi. **April 12**
 - vii. **May 10 – Mother's Day**
 - viii. **June 14th**

8. Closed Meeting

- a. Gifts- Board discussed recognition of years of service for contractors
- b. Billing
 - i. Skaters may not participate in group lessons or private ice with an outstanding balance. Skates must be checked in prior to skaters participating in group or private ice
- c. New Junior Coach Contract
 - i. Sienna Oliphant

Motion made to approve Junior Coach Contract for Sienna Oliphant made by Andy, 2nd by Erica. Motion passed.

- d. Virtual testing
 - i. Further discussion regarding partner during virtual dance testing.
 - ii. Per Diem for coaches with skaters
 - iii. Hourly for coaches working virtual test sessions

Adjourn @ 9:21 by Melissa Snyder