

SVFSC Board Meeting  
December 10, 2023  
6:30 pm - SVFSC Club Room, Stern Arena  
AGENDA

**Officers present:** Erica Olson–President; Melissa Snyder – Vice President Amanda Crouse–Treasurer, Jessica Gauslow – Secretary

**Officers present via zoom:** Amanda Crouse

**Board Members present:** Andy Schillinger, Shannon King, Paula Betz, Audrey Caldiero, Shannon King

**Others present at the meeting:** April Hoffert, Megan McWethy, Thomas Mobratan, Chris Petersen, Shelly Terfehr, Ashley Quaal, Liz Romaine,

**Others present via Zoom:** Kayla Hammond, Coach Heather Awender, Coache Katie Rauber, Cory Formaneck, Laura Formaneck,

### Call to Order

**Approve Agenda** – motion to approve agenda by Melissa, 2<sup>nd</sup> by Andy. Motion passed

**Secretary’s Report-** Approved virtually

### Treasurer’s Report: Amanda

- Club Account-
- Trust Account
- Gaming Account
- CD rates have been researched by Amanda and she recommends we open another \$100,000 CD to Bremer Bank. A motion was mad by Shannon and 2<sup>nd</sup> by Melissa. Motion passed

\*\*\*Action Item\*\*\* - paperwork for CD will be done by Amanda

Motion to open a Money Market account with Bell Bank with \$50,000 from the Trust account was made by Shannon and 2<sup>nd</sup> by Andy. Motion passed

### Old Business

1. Holiday Exhibition
  - a. December 17 at 4:30 p.m. Practice cannot begin until 2:15pm
  - b. Donation to food pantry (cash or food). Rachele coordinating drop-off.
  - c. Don’t know if we can use locker rooms due to hockey
  - d. Last year’s attendance was 258
  - e. Kayla is working on programs and Audrey will help.
2. Spring Session
  - a. Holiday ice – private ice time paid for by walk-on or punch cards
  - b. Kayla says Spring schedule is set with 7-Thursdays sessions and no bridge class added as of yet, LTS & hockey class on Thursday.
  - c. Decide on in-person registration dates

- i. First day of LTS Thursday class is Jan. 4th and Sunday class is Jan. 7th
    - ii. In-person registration @ 1<sup>st</sup> skating classes
    - iii. 9 week session for Spring 2024 to end before Spring Show practice begins
  - d. Early bird drawing – if time allows
  - e. Spring show registration deadline will be January 28th
3. SVFSC Camp – Dec. 2-3 – committee to provide full report at the January 2024 meeting
  4. USFSA Fees – SVFSC pays all skater fees and that money comes from the Trust fund. If any monies come out of the Trust fund, it must benefit all club members.

Shannon made a motion to pay all USFSA skating fees for all skaters in the SVFSC Club and was 2<sup>nd</sup> by Amanda. Motion passed

5. Board Volunteer Credit
  - a. Committee recommended board members stay at \$50 credit and be sure to log extra hours
6. Skate Sharpener – Andy is working on getting our own sharpener as the gentleman in Fergus Falls who has been doing our sharpening has recently been diagnosed with cancer.
  - \*\*\*Andy and Ginger will continue to research sharpeners\*\*\*
  - \*\*\*Amanda will do research to see if we can use Trust Funds to purchase the skate sharpener.\*\*\*

## **New Business**

1. Holiday Ice – cost
2. Advanced jackets – Creative Stitches will reimburse \$20/jacket for improper shoulder embroidery placement.
  - Motion was made Melissa to be reimbursed \$20/jacket, Jess 2<sup>nd</sup>. Motion passed

3. Make up ice policy

### **SVFSC Make Up Ice Policy**

1. Long term injury or illness
  - a. Skaters who miss a significant portion of the session, or the entire session due to long term illness or injury have the option of receiving a credit to their account for ice time missed. This includes private ice blocks and group lessons. This credit does not expire.
  - b. Skaters with a long-term illness or injury must present a medical professional's note excusing the skater from practice. The note does not need to specify reason for

absence, but rather just a verification the skater is not clear to practice by a medical professional.

c. The medical professional's note can be presented to the SVFSC President or Vice President.

2. Short term absence due to injury, illness, scheduling conflicts or any personal or extracurricular

conflicts can be made up at any time during the current session

a. Make up ice can only be done in 30-minute blocks (not 10, 15 or any other increment)

i. If skaters wish to skate shorter increments of time, punch cards can be purchased and used in 15-minute increments. All other ice purchases (session and walk on ice purchased via Sports Engine or cash can only be made in 30-minute increments).

b. Skaters must check in with ice monitor to log make up ice time.

c. Make up ice for short term absences must be completed in the current session, the make up time cannot be carried over into the next session.

Motion was made by Shannon to approve the proposed make-up policy as written with the addition that the date and time of ice being made up needs to be written in the log when checking in with an ice monitor. 2<sup>nd</sup> by Andy. Motion passed.

4. Committee/Coordinator Reports

a. Ice block/discount discussion

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### **Block/Discount Committee Proposals for December 10, 2023 Board Meeting**

1. Per Skater Incentive of a 5-hour bonus punch card for

a. LTS for every 2 half hour items purchased\* per skater.

b. Advanced for every 4 half hour items purchased\* per skater.

c. Disclaimers

- Must register by the second week of the session.
- Not redeemable for cash value
- Expires at the end of the session.
- Will not be replaced if lost or stolen.
- Ice monitor will keep the punch card when it is used up.
- \*Items include Private Ice and Group classes that are scheduled for five or more weeks
- Purchases of Punch Cards and Walk-on ice do not count for items purchased.

d. Ginger can run reports on who receives bonuses and the bonus that they receive.

e. A board volunteer will distribute the third week of the session.

f. Punch Cards will be printed in a different color each session. They are redeemable in 15 min increments.

2. Senior skaters may skate any second session private ice block for free.
3. Leap and Compete- Any first time SVFSC Leap and Compete Competitor can register for free skate and compulsory events for free.

Amanda made a motion to let item #2 Senior skaters skate for free on the 2<sup>nd</sup> session.  
Shannon 2<sup>nd</sup>. Motion passed.

Jess made motioned to approve #1 and #3 on the proposal. Paula Betz 2<sup>nd</sup> and Motion passed.

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- b. Leap and Compete Competition – Heather – Registration will open on Jan. 1st
  - c. Apparel – Heather/Melissa – due date has passed. Apparel should arrive by the 1<sup>st</sup> of the new year. Will open sales again for next session
  - d. Financial Assistance – Erica - will use the same form with updated dates for next session
  - e. Volunteer Coordinator – Melissa - can we let people know how they are doing on their volunteer requirements throughout the session
  - f. 40<sup>th</sup> Anniversary – Shannon – contacted paper about upcoming event for prices. Audrey will help put add together and the committee will work on this.
  - g. Safe Skate – Shannon –
5. Hotel reimbursement for Grand Forks – Shannon made a motion to pay up to \$169/night in Grand Forks, 2<sup>nd</sup> by Melissa and Motion passed
  6. Spending threshold for Executive Committee – Shannon made a motion to make the spending threshold for individual Executive board members \$500 and \$1000 for the Executive Committee. Andy 2<sup>nd</sup> and motion passed
  7. Beverage fridge for concessions – will talk to hockey
  8. Photos for next year – will talk to hockey

Closed board session

Future meeting dates – all times 6:30 p.m.

January 14, 2024

February 11, 2024 (Super Bowl Sunday, propose Feb. 15? If board is concerned)

March 10, 2024

April 14, 2024

April 28, 2024 General Membership Meeting/Banquet

June 9, 2024

**Meeting Adjourned**

Motion was made Mellisa starting Spring 2024 session to no longer give volunteer credits for attending SFVSC meetings via zoom. 2<sup>nd</sup> by Paula. Motion passed