

**BYLAWS  
OF  
SOUTHERN VALLEY FIGURE SKATING CLUB INC.**

**ARTICLE I  
NAME**

The name of the organization shall be Southern Valley Figure Skating Club Inc. (hereinafter known as “the Club”) and it shall operate for one or more of the exempt purposes set forth in Section 501(c)(3) of the Internal Revenue Code.

This Club shall have its headquarters in the Ella Stern & Harry Stern Sports Arena 1026 11th Street North, Wahpeton, ND 58075. The mailing address of the club shall be PO Box 1412 Wahpeton, ND 58074.

**ARTICLE II  
PURPOSE AND OBJECTIVES**

The purpose of the Club is any lawful purpose, subject to the provisions regarding exempt organizations contained in section 501(c)(3) of the Internal Revenue Code.

In general, however, the Club will seek to further the following objectives:

The principal purpose of the Club is to encourage the instruction, practice and advancement of all types of ice skating; to encourage and cultivate a spirit of goodwill among ice skaters; to produce and cooperate in the production of ice shows; to do and perform such other acts as may be necessary, advisable, proper or incidental in the realization of the objects and purposes of this Club; and to carry out the general policies of the United State Figure Skating Association (USFSA) and the Learn To Skate program, regardless of age, race, sex, creed, color, national origin or ancestry.

**ARTICLE III  
BOARD OF DIRECTORS**

The Board of Directors shall be the governing body of the Club. It shall administer all funds and shall manage the affairs of the Club. The Board of Directors shall consist of nine members with a minimum of seven.

Election of the Board of Directors shall be determined by majority vote, taken at a regular meeting of the membership. The exception is the inaugural year, where the Board of Directors are the founding members.

The Directors shall be for a term of two years, with no more than two consecutive terms served, unless they serve as an Officer, then the terms for Officer positions apply (see below). Former Directors may re-join after a period of one year’s absence from the board, provided a vacancy is available.

At the discretion of the Board, a member may be removed from the Board of Directors by vote of the Board for missing three consecutive meetings. A Board member may also be removed for lack of participation in meetings and/or club events. Any vacant positions will be appointed by the Executive Board to fill the remainder of the fiscal year and appointee is still eligible to serve two additional consecutive terms, if elected.

All members of the Board of Directors shall deliver to their successors, immediately upon relinquishing office, all records, correspondence, and other properties belonging to the Club.

Revised June 11, 2023

The Board of Directors shall have the authority to appoint committees consistent with the purpose of this organization. Committee membership is open to all club members. Current and past board members are encouraged to serve on committees.

#### ARTICLE IV BOARD ELIGIBILITY AND CONFLICT OF INTEREST

Board members shall not consist of immediate family members or live in the same household. The IRS typically considers grandparents, spouses, or siblings a relationship. Any relationship beyond an immediate family member, such as a cousin or aunt, is not normally considered a relationship for conflict purposes. Any Coach holding a director/head coach position may not serve on the board of directors due to conflict of interest.

Board members should receive no monetary compensation for their board duties other than reimbursement for board-related expenses and reasonable compensation for services provided by a board member. SVFSC may pay reasonable compensation for services provided by officers and staff.

A conflict of interest is created if the SVFSC chooses to use services provided by a board member's for-profit company. If SVFSC wants to use such services, services must be provided at a fair market value. Board members who's for profit services are being provided must sit out on any voting that pertains to such services.

#### ARTICLE V EXECUTIVE BOARD OF OFFICERS

The Executive Board of Officers shall be elected by majority vote of the Board of Directors through use of a written ballot, prior to the general membership election. One year of service is recommended prior to seeking an officer position.

In the event that the President vacates his/her position, the Vice President shall step-up to fill the vacancy and a new Vice President will be voted into that position. In the event of the treasurer or secretary vacating their position, the Board of Directors shall act swiftly to appoint or vote another Board member to fill the position. Fulfilling remainder of vacancy position does not apply to officer term limits.

A board member may serve two full officer terms for up to two consecutive officer roles then serve a mentor year and then take a year absence from the board. Former Officers may re-join after a period of one year's absence from the board, provided a vacancy is available

Terms and duties of Officers:

- President
  - Eligibility- Previously served as an officer of the Board of Directors
  - ⊖ Term - one year, followed by one additional year on the Standard Board of Directors as mentor
  - Term Limit- May be elected to fill two full consecutive terms
  - Duties - Take charge of the Club, preside at all meetings of the Club and of the Board of Directors, execute the power to suspend any member for violating the bylaws, to call special meetings and club meetings, sign all agreements made by the Club (upon approval of the Board of Directors), club generated contracts will be signed by the president and one other officer.

- Vice President
  - Term - one year
  - Term Limit- May be elected to fill of two full consecutive terms
  - Duties – Assist the President, act on behalf of the President in his/her absence
  
- Treasurer
  - Term – one year, followed by one additional year on the standard Board of Directors as mentor
  - Term Limit- May be elected to fill two full consecutive terms
  - Duties – have charge of the funds of the Club, keep record of all receipts and disbursements, deposit funds in the bank approved by the Board of Directors, obtain any cash needed for Club events, submit a written report at each meeting of the Board of Directors, prepare a fiscal year-end report, coordinate income tax preparation by the accountant approved by the Board of Directors
  
- Secretary
  - Term – one year
  - Term Limit- May be elected to fill two full consecutive terms
  - Duties – keep minutes of the Club meetings and Board of Directors, supervise correspondence of the club, prepare and issue notices of all meetings of the Club and Board of Directors

## ARTICLE VI MEMBERSHIP

Registered members of the Club shall also be members of the United States Figure Skating Association. The Board of Directors shall have the authority to assess annual membership dues. Any member in arrears shall be notified by mail by the treasurer. No member in arrears shall be eligible to serve on the Board of Directors, take part in club activities or be entitled to vote.

## ARTICLE VII MEETINGS

The Club Board of Directors shall meet no less than semi-annually. Regular meetings shall be held at the call of the President or other duly constituted authority of the Club. A special meeting of the Club may be called at any time by the President or by any member of the Board of Directors. A majority of the Board shall constitute a quorum. Every effort will be made to attend meetings in person. However, any or all board members may attend board meetings virtually. A member actively participating in a virtual meeting is deemed to be present. A written record of all meetings of the Board of Directors and the Club shall be maintained by the Secretary. The presiding Executive Board has the discretion to close the meeting to the public, unless previously voted on by the full board. This shall include any contract negotiations between the Executive Board and the coaches.

There shall be one annual Club membership meeting each year. The annual meeting shall be held in the spring.

The rules contained in Robert's Rules of Order Revised shall govern all proceedings of the Club, the Board of Directors, and any committees.

ARTICLE VIII  
FUNDS AND LIABILITY

Initial funds for the activities of the Club shall come from an endowment through a testamentary gift made from the estate of the donor. All funds accrued by the Club shall be deposited to the account of the Club and shall be dispersed by the Treasurer of the Club as authorized by the Board of Directors. The fiscal year shall align with the standard set by the United States Figure Skating Association, beginning on July 1 and ending on June 30.

ARTICLE IX  
AMENDMENTS

Amendments to these Bylaws or the Articles of Incorporation may be made at any meeting of the Board of Directors but shall require consent by majority (5) Board Members.

ARTICLE X  
ACTIVITIES AND DISSOLUTION

This organization is organized exclusively for one or more of the following purposes: charitable, religious, educational, scientific, literary, fostering national or international sports competition, preventing cruelty to children or animals, and testing for public safety purposes, within the meaning of Section 501(c)(3) of the Internal Revenue Code. No part of the net earnings shall inure to the benefit of the Members or Board of Directors (except that reasonable compensation may be paid for services rendered to or for the Association). Upon dissolution, assets will be distributed to the Head of the Red Youth Activities Association. Head of the Red Youth Activities Association is unable, unwilling, or ineligible to receive the assets, the assets shall be distributed to the City of Wahpeton or the State of North Dakota for a public purpose or to an organization exempt under section 501(c)(3) of the Internal Revenue Code.

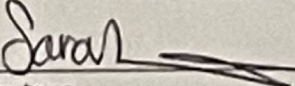
Duly adopted by the Board of Directors on the 29<sup>th</sup> day of October 2017.

Amended and adopted by the Board of Directors on the 14<sup>th</sup> day of August 2022.

Amended and adopted by the Board of Directors on the 11<sup>th</sup> day of June 2023.

Southern Valley Figure Skating Club Inc.

Sarah Peterson; Secretary

  
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Signature

6-15-2023  
Date